

Ordinary Watercourse Consent

Application Form

Before completing this form we recommend you read our **Guidance Note** and/or contact us for advice on your proposal.

Contact Us
LLFA@knowsley.gov.uk
0151 443 2704

- Please ensure you read through the guidance notes carefully **before** you fill in this application form, which should take you about 20 minutes to complete.
- Please complete this form in **BLOCK CAPITALS**
- The **correct fee** must accompany this form for us to process your application

1. Applicant Details	2. Agent Details (if applicable)
Name:	Name:
Postal Address:	Profession:
	Postal Address:
Postcode:	Postcode:
Main Contact Number:	Main Contact Number:
Email:	Email:

3. Location of Proposed Works	
Location address (if applicable):	What is your interest in the land?
Name of watercourse (if known):	

National Grid Reference of site (12 figures):

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4. Description and Purpose of Proposed Works

Please provide a description of the proposed works:

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Number of structures:

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5. Plans & Sections

Please provide a description and reference number of all plans and sections you have provided (see the guidance notes):

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6. Construction Details

Are the works:

	<input checked="" type="checkbox"/>
Permanent?	<input type="checkbox"/>
Temporary?	<input type="checkbox"/>
Both?	<input type="checkbox"/>

Provide Details:

Date construction work will start (dd/mm/yyyy):

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7. Environment Agency Interests

Do the proposed works involve or affect the following?

	<input checked="" type="checkbox"/>
Impounding (holding back a watercourse)	<input type="checkbox"/>
Abstracting (removing) water	<input type="checkbox"/>
Fish or fisheries	<input type="checkbox"/>
Disposing of waste material	<input type="checkbox"/>
Discharging of water	<input type="checkbox"/>

If yes, please contact the [Environment Agency](#) on 03708 506 506

8. Other Authority Permissions *(Complete this section if you have been given planning permission for the proposed works. Otherwise go to Section 9)*

Planning Application Number:

Planning Approval Date (dd/mm/yyyy):

9. Name of Person or Organization Responsible for Maintaining the Structure

During Construction:

Upon Completion:

10. Effects on the Environment

Please provide brief details of the effect the work will have on the environment together with any proposals for improvements you will make or action you will take to compensate for the effects.

11. Water Framework Directive (WFD) Assessment

Is a Water Framework Directive Assessment required as part of your application?

Yes

No

If yes, has one been submitted? Provide Details.

12. Fee

The fee is £50 for each structure associated with this application. If you are unclear to what charge is applicable, [contact us](#) before you sending us this application

What is the fee associated with this application?

£

13. Checklist

Please read through this list and tick the items you are sending with this application.

- | | |
|-------------------------------------|--|
| <input checked="" type="checkbox"/> | Completed Application Form |
| <input type="checkbox"/> | Location Plan(s) |
| <input type="checkbox"/> | Site Plan(s) |
| <input type="checkbox"/> | Cross Section Drawing(s) |
| <input type="checkbox"/> | Longitudinal Section Drawing(s) |
| <input type="checkbox"/> | Detailed Drawing(s) |
| <input type="checkbox"/> | Water Framework Directive Assessment (if required) |
| <input type="checkbox"/> | Additional supporting information |
| <input type="checkbox"/> | Method Statement |
| <input type="checkbox"/> | Correct Fee |

14. Data Protection Act 1998

We will process the information you provide so that we can deal with your enquiry.

We may also process or release the information to:

- offer you documents or services relating to environmental matters;
- consult the public, public organisations and other organisations (for example, the Health and Safety Executive, local authorities, the emergency services, the Department for Environment, Food and Rural Affairs) on environmental issues;
- carry out research into environmental issues and develop solutions to problems;
- provide information from the public register to anyone who asks;
- prevent anyone from breaking environmental law, investigate cases where environmental law may have been broken, and take any action that is needed;
- assess whether customers are satisfied with our service and improve it where necessary;
- respond to requests for information under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 (if the Data Protection Act allows).

We may pass the information on to our agents or representatives to do these things for us.

15. Declaration

By signing this form you are declaring that, as far as you know, the information given in this application, including any supporting documentation is true.

Signature:

Print Name:

Date (dd/mm/yyyy):

16. Next Steps

Please return this form together with any supporting documents to:

For Paper Submissions

FAO Kevin McKeown
Lead Local Flood Authority
Knowsley Council
Highways and Transportation
Ground Floor, Yorkon Building
Archway Road, Huyton
Knowsley, L36 9FB

For electronic submissions

LLFA@knowsley.gov.uk